



Nursery Plus Pen-y-Bryn & Pre Nursery Pen-y-Bryn

Statement of Purpose

It is the aim of Pre Nursery Pen-y-Bryn and Nursery Plus Pen y Bryn:

- To nurture, healthy, ethical, creative and ambitious learners
- To provide a quality service to all of our children and their parents
- To provide a secure, supportive and happy environment in which we care for all children and value them all equally.

We shall achieve this by:

- Developing a partnership with our children and their parents, to understand, agree and meet all of their changing needs.
- Creating a positive environment, which recognises the commitment of all staff to the life of the Nursery.
- Creating a positive learning environment for all staff and pupils.
- Being innovative and collaborative to provide exciting and quality learning.

Nursery Plus Pen y Bryn is available to all children aged between three and four years who attend Ysgol Pen y Bryn Nursery. Nursery Plus Pen y Bryn also offers Pre Nursery Pen y Bryn which is available to children aged between 2 and 3 years of age. Children with additional learning needs, like all other children, will be admitted after full consultation between parents/carers, staff, referral scheme coordinators and any other relevant agency workers involved. As far as possible, children with additional learning needs will be included in all activities including outings. If necessary, equipment and activities will be adapted to meet the needs of the child. (Our Additional Learning Needs Policy is available on request).

Pen y Bryn Nursery Plus is an English medium Nursery as is the pre nursery provision. However, everyday Welsh is used throughout each session, and children will learn basic greetings, vocabulary and songs in Welsh. Nursery Plus Pen y Bryn is registered for a total of 50 children. 30 children for Nursery Plus and 20 children for Pre Nursery.

All children attending Nursery Plus Pen y Bryn are offered a planned curriculum in accordance with the Welsh Assembly Government Framework for Children's Learning for 3-7 year olds in Wales. Pre Nursery Pen y Bryn delivers a planned curriculum in accordance with the Welsh Assembly Government Framework for Children's Learning for 3-7 year olds in Wales.

Day to day management of Nursery Plus is the responsibility of Mrs Andrea Baron who is also supernumery. Mrs Donna Hall and Mrs Rebecca Harris providing full time Nursery Supervision and care. Pre Nursery Pen y Bryn manager Mrs Emma Whiteley is supported by Mrs Judith Davies and Mrs Heidi Westmoreland, during lunch times further support is provided by Mrs Fletcher. Mrs Anita Vincent providing part time supervision for Nursery Plus Pen y Bryn and care during lunchtime and as and when needed. Mr Richard Monteiro and Ysgol Pen-Y-Bryn governors are the Responsible individuals with overall responsibility for Nursery Plus Pen y Bryn and Pre Nursery Pen y Bryn. Contact details for the above are as follows: Ysgol Pen y Bryn, Wentworth Avenue, Colwyn Bay, Conwy, LL29 6DD, Telephone number: 01492 531260.

Daily Nursery sessions take place in the Nursery Plus premises and the Nursery outdoor learning area. On occasion, the children may also spend time in the outdoor learning environment of Ysgol Pen y Bryn and on educational visits in the local area.

Nursery Plus is open from 8 a.m. to 3.15 p.m. Monday - Friday in accordance with school opening, term time only. Pre Nursery Pen y Bryn is open from 8.45am to 3pm.

Information regarding registration, terms and conditions, policies and activities undertaken by the children attending Nursery Plus or pre nursery is available on our website ysgolpenybryn.com, from the school office or by asking staff for a paper copy. All staff are happy to deal with day-to-day queries or concerns, and welcome visits by prospective and existing parents and carers to see our excellent facility.

As the Nursery Plus and pre nursery buildings are within the grounds of Ysgol Pen y Bryn, school procedures for dealing with all emergencies are followed. All staff are included in annual fire safety training, health and safety training, safeguarding and child protection training. All staff take part in regular school lockdown and fire drills, as well as our own scheduled fire drills.

Each year Nursery Plus conducts a review of service by means of a questionnaire to parents and feedback. Information from this, along with CIW recommendations and report comment slips are in our Statement of Purpose and our Quality of Care Review.

We review our Statement of Purpose annually following feedback from CIW inspection and annual quality satisfaction questionnaire is completed by parents and service users. We inform CIW of any changes to staff or service. CIW oversee the provision at Nursery Plus Pen y Bryn and undertake an annual inspection of the Nursery Plus. A copy of the latest CIW report is on our webpage: www.ysgolpenybryn.com, on the notice board in Nursery Plus or we can provide an individual copy on request.

Any parent/carer who is uneasy about any aspect of the Nursery's provision should first talk over any worries and anxieties with Mrs Andrea Baron or Mrs Emma Whiteley.

If there is no satisfactory outcome within (two) weeks, or the problem reoccurs, the following procedure should be taken:

- put the concerns or complaint in writing
- request a meeting with the Responsible individual Mr Richard Monteiro
- have a representative present for both parties
- have a written record of the discussion made and agreed.
- Most problems should be resolved informally at this initial stage.

If the parent/carer is not satisfied that the problem has been rectified the Registered individual should be contacted again. If the parent/carer and Nursery cannot reach agreement, an external mediator, acceptable to both sides, may be invited to listen and offer advice. At any stage, CIW can be informed of any unresolved complaints. [Tel:0300 790 0126](tel:03007900126) email: CIW@gov.wales