

Nursery Plus Pen-y-Bryn & Pre Nursery Pen-y-Bryn

Medication Policy

To meet the needs of all children attending Pre Nursery Pen-y-Bryn and Nursery Plus Pen-y-Bryn, we agree to work to the policy detailed below ensuring the safe well being of **all children** during the session. The Medication Policy specifically relates to children who require **ongoing medication to maintain their stable well being**, giving them opportunities to be part of Pre Nursery or Nursery Plus. This policy is in addition to the Health and Hygiene and Admissions and Attendance Policies. Children who have colds, coughs, infectious or contagious illnesses must not attend Pre Nursery or Nursery Plus until they are well.

If a child is on prescribed medication the following procedures should be followed: (in line with Ysgol Pen-Y-Bryn's Medication Policy)

The administration of life saving medication such as insulin/adrenalin may be administered, after consultation with the group's insurance company, under the following conditions:

- a letter is received from the parent/carer giving consent for a named person and a deputy, in case the named person is either out of the room or absent from the group
- the nominated group staff members receive medical instruction and a letter of competency is issued by a member of the medical profession, who is satisfied that the procedure of administration is understood. Pre Nursery and Nursery Plus will keep all letters on file
- Staff who have not been trained, do not under any circumstances administer injections to the children.
- Antibiotics will be administered by parents only
- medication will only be administered if the child's doctor has prescribed it
- parents' written permission will be obtained before any medication is administered
- written information relating to the child's individual medical needs will be given to Nursery Plus by his/her parents/carers when s/he first registers with the Nursery. This must include any possible side effects
- if there is a change in the child's health during his/her time at Pre Nursery or Nursery Plus then written information must be made available to the setting by his//her parents/carers as soon as possible
- Pre Nursery and Nursery Plus will have an appropriately trained adult at each session to administer medication when necessary (e.g. epipen, insulin) This training will be carried out by a health professional, such as the child's G.P. or Health Visitor
- all adults in Pre Nursery and Nursery Plus will know who is responsible for the medication of a child/children with particular needs
- medicines will be stored in their original container, with the original label intact and clearly displayed.
- all medication will be inaccessible to children at all times.
- medication will not be administered if out of date; it is the responsibility of the parent/carer to ensure that all medication is current
- written information must be obtained from parent/carer as to when the medication was last administered
- the appropriately trained adult will administer medication to the child in a caring and respectful way

- the time and dosage of medicine given will be recorded and witnessed by another adult in the Nursery. The parent/carer will be required to sign, acknowledging medication has been given, when collecting the child from the Nursery
- training will be regularly updated for the adults responsible for administering the medication
- at all times, if written procedures are followed, trained staff will be deemed to have acted in good faith.
- Trained staff are required to act as would a caring parent/carer and not as a medically trained practitioner.
- Sachets of paracetamol sugar free oral suspension each containing 120mg of paracetamol in each 5ml sachet are kept on site to be administered in emergency situations with parental consent and / or as advised by a healthcare professional.

This policy has been reviewed and approved by the Governing Body

Signed: _____

Date: January 2026

Review date: January 2027